



FISHING PERMIT APPLICATION



ST ANDREWS LAKE

DATA PROTECTION ACT 1998 - FAIR PROCESSING NOTICE Definitions

Under the definitions in The Data Protection Act 1998 ("the Act"), St Andrews Lake is the Data Controller.

Information We May Collect From You We may collect and process the following data about you:

- Information that you provide by filling in forms or providing verbally to register an interest in or apply for membership, to request further information or to make a booking;
- If you contact us by telephone, email, web form or letter, information that forms a record of that correspondence and your contact details.
- Financial information you supply us to process a payment;

If you visit St Andrews Lake website for further information may be collected – please refer to the Privacy Policy available on www.standrewsfishing.co.uk

We treat all such data as Personal Data for the purposes of the Act. Where We Store Your Personal Data

The data we collect is stored on information technology systems owned and run by St Andrews Lake. All information you provide to us is stored on our secure servers.

Unfortunately, the transmission of information via the internet is not completely secure and although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted over the Internet to our site; any transmission is at your own risk.

Once we have received your information, we will use all necessary procedures and security measures to try to prevent unauthorised access, loss, disclosure or amendment. Some data will be held on paper in 'relevant filing systems' defined under the Act and subject to management and destruction under a Retention and Disposal Policy.

How Your Personal Data Will Be Processed We use information about you in the following ways:

- To provide you with information on products or services provided by us that you request or which we feel may interest you where you have consented to be contacted for such purposes;
- To process your application for a membership and to manage your membership;
- To notify you about changes to our service;
- To perform analysis with the aim of improving the services we provide.

For Membership queries contact us:

We may give your personal data to third parties where:

- It is necessary for them to provide you with services on our behalf;
- We are under a duty to disclose or share your personal data in order to comply with any legal obligation or in order to enforce agreements or contracts or to protect our rights, our property, or the safety of our customers or others.

This includes exchanging information with other companies and organisations for the purposes of fraud prevention and credit risk reduction.



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We will not sell your personal data to a third party for the purposes of direct marketing.

Your Rights You have the right to see what data we hold about you. This includes a description of the data being processed, the purposes of processing and any recipients to whom the data is disclosed. To exercise this right, you must make a Subject Access Request in writing to the Data Protection Officer at St Andrews Lake, Formby Road, Halling, Rochester, Kent, ME2 1HP stating the information you require. We do not charge the fee prescribed in the Act. We may contact you to verify your identity or to clarify the precise information you require before processing your request, and will answer your request within 40 calendar days. You have the right to ask us not to process your personal data for direct marketing purposes.

You will be given an opportunity to exercise your right to prevent processing for direct marketing purposes at the time of collection. However, you can withdraw your consent to receive marketing material at any time by contacting St Andrews Lake

You have the right to correct your personal data at any time. Please contact St AndrewsLake Team.

You have the right to prevent any unwarranted processing likely to cause damage or distress. If you feel that this situation has arisen or may arise, please contact St Andrews Lake Team. Please note that this will not include processing where it is necessary to fulfil a contract or where a legal obligation for us to process the information exists.

Transfer of Personal Data Outside the European Economic Area We will not transfer your personal data out of the European Economic Area.

Tel: 07985 410 020 Email: cmcsfisheries@gmail.com

Staff to complete

Fishing Permit £300

tick box.

Amount paid: _____ Date paid: _____

Staff initials: _____

This page should be kept by the purchaser as proof of purchase.



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Definitions

- 'Lake' means Blue Lagoon Lake
- 'Member' means an individual holding a valid Membership Card
- 'Membership Card' means a serial numbered photo identification card issued by St Andrews Lake Commissioners
- 'Session' means a period of between one and 24 hours

1. Membership

- 1.1 There will be a maximum number of Members in the membership.
- 1.2 Membership is personal to the Member. Membership is NOT transferable and CANNOT be sold on.
- 1.3 Whilst fishing at the Lake, Members will be required to carry their Membership number with them at all times and produce it on request.

2. Health and Safety

- 2.1 You are responsible for your own health and safety, and must have regard for the health and safety of others visiting St Andrews Lake for whatever purpose.
- 2.2 You must always have regard to the health and safety of wildlife within St Andrews Lake.
- 2.3 Members should not abuse or misuse the grounds of St Andrews Lake and must observe all security measures of which they are notified from time to time.
- 2.4 Failure to observe the requirements of paragraphs 5.1 – 5.3 (inclusive) will result in termination of Membership with immediate effect and no refund will be given.
- 2.5 Barbeques are permitted but please abide by the rules set. Only small gas stoves will be permitted.
- 2.6 Members will notify any issue relating to health, safety or security in St Andrews Lake to the St Andrews Lake management team or Fishery Bailiff as soon as practicable.

3. General

- 3.1 Any fish caught of 20lbs or more should be reported to the St Andrews Lake management team or Fishery Bailiff as soon as possible.
- 3.2 All Members have sole responsibility for their belongings and the St Andrews Commissioners will not be held responsible for any damage to or loss of property by Members in any circumstances.
- 3.3 All Members must carry a mobile phone which must be switched on during every Session and the telephone number notified to the St Andrews Lake
- 3.4 Any Members accompanied by a dog must ensure that the dog(s) are on a lead at all times and must observe the St Andrews Lake dog walking guidelines which can be found at the St Andrews Lake rules.
- 3.5 St Andrews Lake Commissioners reserve the right to alter these terms and conditions at their discretion at any time.



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Fishing Permit Application Form

When completed, please send this form to: cmcsfisheries@gmail.com

If you have any queries, contact our membership department on 07985410020

1. Your details

First name: _____ Last name: _____ D.O.B: _____

Address: _____

Postcode: _____ Daytime telephone: _____

Email: _____

Emergency phone number and name of next of kin:

Name: _____ Tel: _____

Environment agency rod licence No:

Car Reg No: _____

Data Protection Act 1998: St Andrews Lake will use the information given on this form only for the purpose of processing your membership. We will never share this information onto third parties. If you would like to receive e-mail communications on news and events please tick this box.

2. Membership tick box

Annual fishing permit £300 from 1st January 2021

